



FAQ

Lotus™ Sit Stand Workstation 0007901/0009901

Q: Is there assembly required?

A: No, the workstation comes fully assembled out of the box.

Q: How much weight can the Lotus sit stand hold?

A: It can hold up to 35lbs total; 30lbs on the top platform and 5lbs on the keyboard platform. We would not recommend using the product with less than 10lbs. You can adjust the tension with our patent-pending Smooth Lift Technology™ to offset the weight of your equipment and accessories (between 10 – 35lbs).

Q: Can you fit two monitors on the top surface?

A: Monitors may have slightly different sized bases and frames, but if you are using a modern monitor from one of the large manufacturers, you should be able to fit two monitors side by side up to 24”.

Q: Does the Lotus Sit Stand need to be fastened to the desk?

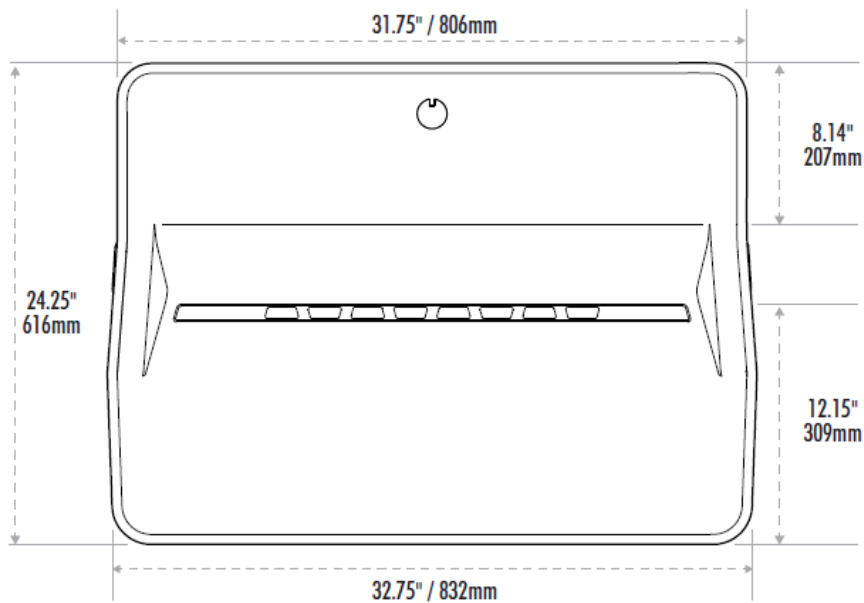
A: No, the Lotus was designed as a stand-alone sit stand that can sit on top of the desk and has been BIFMA tested to ensure stability. The workstation should be placed on a flat surface that can accommodate the entire width and depth of the product without overhang.

Q: I'm concerned it might damage my desk.

A: The Lotus has rubber feet that help protect the desk from scratching the surface of your desk.

Q: What's the minimum size of desk required to successfully install this product?

A: The Lotus should be placed on a sturdy, flat surface at least 26.25” deep and 33.75” wide to have sufficient space for the product.



Q: *How stable is the keyboard platform when typing?*

A: Under normal use, the platform is stable. If you want to maximize the durability of the product, please do not lean or apply excessive force to the keyboard platform.

Q: *I can't understand how to adjust the Smooth Lift Technology™ (patent pending), can you explain it to me?*

Refer to the [Fellowes® Lotus™ Sit Stand Workstation - Smooth Lift Technology Video](#)

A: Ensure your workstation is raised to the highest position and all of your items are placed on it. As per the image below, turn the knob clockwise (toward the + sign) to offset heavier weights and counter clockwise (towards the – sign) to offset lighter weights. Lotus is shipped at the lowest setting which will help offset 10lbs. To get to the highest setting which will help offset 35lbs is 29 full rotations. *For example, if you have two monitors that weigh 11lbs each and a keyboard and mouse that combined weigh 1.5lbs, you would turn the knob clockwise approximately 10 full rotations*. The exact number of rotations depends on your personal comfort raising and lowering the platform. Once you have properly adjusted the Lotus, it should feel effortless to raise and lower.

*This is just a guideline – every person will have a different preference.



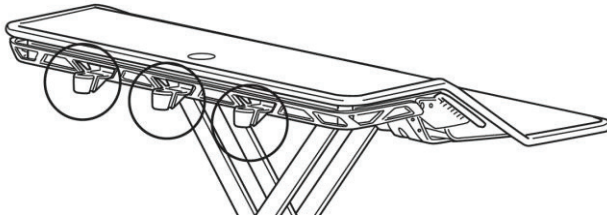
Q: I did not line up my Velcro properly the first time and now it's not usable. Can I have more sent to me? Is there a product you would recommend to replace?

A: These are meant for single use as specified in the manual. We have spare parts for purchase that we can supply. You could also go to your local hardware store and purchase adhesive discs (3.5mm).

Q: How does the cord funnel attach to the Lotus sit stand?

Refer to the [Fellowes® Lotus™ Sit Stand Workstation - Cord Management Video](#)

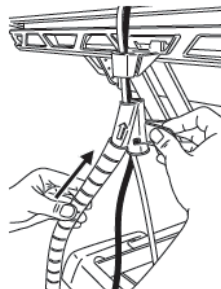
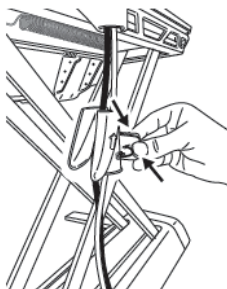
A: There are three locations in the rear cord channel that you can choose from. Find the slot that will best accommodate your setup and place the cord funnel into the slot. You will feel it magnetically attach to the Lotus. The cord funnel should now be in place.



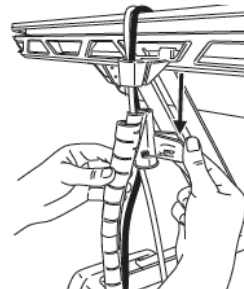
Q: How can I apply the cable zip using the cable zip tool?

Refer to the [Fellowes® Lotus™ Sit Stand Workstation - Cord Management Video](#)

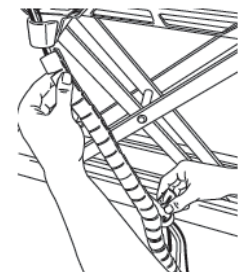
A: Refer to step 3 in the instruction manual. First you will need to clamp the cable zip tool around all cords below the cord funnel (make sure the arrow on the cable zip tool is pointing upward). Next, take the cable zip and push upward into the tool so that the cable zip begins wrapping around the tool. Make sure the seam of the cable is facing the tool. Once it's started, pull downward on the cable zip tool while holding the top of the cable zip. Continue sliding the tool until all cords are in the cable zip.



Push the Cable Zip upward into the Cable Zip Tool.



Pull down on the Cable Zip tool while holding the top of the Cable Zip.



Q: *How long should the power cables be?*

A: Most cable lengths are an average of 6.5ft, which should be sufficient for working when standing however it would be important to consider where the power sockets are located. The sit stand raises 17" above the desk. Have the Lotus in the highest position when putting items on to ensure proper cord length.

Q: What is the best way to clean the Lotus Workstation?

A: Use a soft cloth with any surface cleaner.