



# A SMOOTH MOVE HOW-TO GUIDE: OFFICE RELOCATION TIMELINE

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TYPICAL RELOCATION TIMEFRAMES	
Space Size in SF	Timing
500 - 1,500	2-4 Months
1,500 - 3,000	4-6 Months
3,000 - 6,000	6-8 Months
6,000 - 10,000	8-10 Months
10,000 – 25,000	10-12 Months
25,000 – 100,000+	12-18 Months

